



Admission Arrangements for Mytchett Nursery– 2023/24

Mytchett Nursery is part of Mytchett Primary and Nursery Academy. Parents who wish to apply for a place should therefore complete the school's application form and submit it directly to the school for consideration.

The school will endeavour to inform parents by letter of the outcome of their application the term before admission but this is not guaranteed. If a place is offered, parents must confirm acceptance to the school by the date stipulated, otherwise it will be offered to another child.

If a place is available, a child is usually admitted to Mytchett Nursery in the term after they turn 3 years old. We also have a small number of places available for 2 year olds who, space permitting, may start any time after the term in which they turn 2.

Nursery Admissions Criteria for children who will already be 3 years old on 1st September 2023.

Applications will be considered in accordance with the following criteria which are set out in priority order.

1. Looked after or previously looked after children
2. Children with exceptional social/ medical/educational needs.
3. Children of staff at the school
4. Children who, at the time of admission, have a sibling on the school roll or in the nursery.
5. Children who will turn 4 years old between 1st September 2023 – 31st August 2024
6. Children who will turn 3 years old between 1st September 2023 and 31st December 2023.
7. Children who will turn 3 years old between 1st January 2024 and 31st March 2024.

Nursery Admissions Criteria for children who will be 2 years old on 1st September 2023

Limited places are available for 2 year olds. **Top priority will be given to those children who qualify for FEET funding** and then any places left will be offered out on paid basis. In the event of oversubscription, applications, on either a FEET or paid basis, will be considered in accordance with the following criteria:-

1. Looked after or previously looked after children

2. Children with exceptional social/ medical/educational needs.
3. Children of staff at the school.
4. A child who, at the time of admission, has a sibling on the school roll or in the nursery.
5. Children who will turn 3 years old between 1st September 2023 and 31st December 2023.
6. Children who will turn 3 years old between 1st January 2024 and 31st March 2024.

In cases where an exceptional social, medical or educational need either exists or is identified, the Nursery may consider an alternative timetable of attendance for a specific period. Any changes to the normal provision will be temporary, will be at the discretion of the head teacher or SENCo and only offered with the express aim of facilitating early and comprehensive assessment.

Where any category is oversubscribed, applicants will be ranked according to the straight- line distance from their home to the school with priority being given to those children who live the closest. The Nursery will then maintain a waiting list in criteria order.

It should be noted that admission to Mytchett Nursery does not guarantee admission to the Reception class within the main school. Applications for Reception must be made separately through Surrey County Council and submitted by the statutory deadline in order to be considered.

The deadline for Nursery applications for the academic year 2022/23 is 31st March 2023. Forms received after this time will be treated as late applications.